

| Move the mouse to the New Line Form box and click on the link | BOOTHS VENDOR PORTAL |
|--|--|
| Move the mouse to the New Line Form box and click on the link | BOOTHS VENDOR PORTAL HOME VENDOR DETA |
| | Home |
| | New Line Form |
| | New UOM Form |
| | Promotion Management |
| Move the mouse to the link Add and click on the box | |
| | GED IN AS TESTUSER99@BOOTHS.CO.UK LOGOUT |
| | |
| | |
| | |
| | c Y Last Comment |
| Move the mouse to the FIR Compliance box and click | aa |
| on the box | OPOSAL FORM |
| | Declarations |
| | • |
| | |
| | · |
| | • |
| Select the appropriate item from the dropdown | d Declarations |
| | |
| | |
| | Yes |
| | |
| | |
| | * |

9/12/2024

| OClickLearn |
|-------------|
|-------------|

| Move the mouse to the Booths Brand box and click on the box | Declarations | |
|--|--------------|---|
| | | No |
| | | |
| | | · · · · · · · · · · · · · · · · · · · |
| | | • |
| | | v |
| Select the appropriate item from the drondown | * | No |
| | | |
| | | · · · · · · · · · · · · · · · · · · · |
| | | Yes |
| | | No |
| | * | |
| | | |
| | | |
| Maria the measure to the Evolution To Deaths have and | | |
| Move the mouse to the Exclusive To Booths box and click on the box | | No |
| Move the mouse to the Exclusive To Booths box and click on the box | | No v |
| Move the mouse to the Exclusive To Booths box and click on the box | | No v |
| Move the mouse to the Exclusive To Booths box and click on the box | | No Vo Vo |
| Move the mouse to the Exclusive To Booths box and click on the box | * | No Vo Vo Vo Vo Vo Vo Vo V |
| Move the mouse to the Exclusive To Booths box and click on the box | * | No No Vo No Vo Vo Vo Vo Vo Vo Vo |
| Move the mouse to the Exclusive To Booths box and click on the box | * | No No V |
| Move the mouse to the Exclusive To Booths box and click on the box | * | No No No No No No No No No No |
| Move the mouse to the Exclusive To Booths box and click on the box | * | No No No No No No No No No No |
| Move the mouse to the Exclusive To Booths box and click on the box | * | No No Ves |
| Move the mouse to the Exclusive To Booths box and click on the box | * | No No Ves No |
| Move the mouse to the Exclusive To Booths box and click on the box | * | No No Yes No |

| E H Booth & Co Limited | | d lairey1@booths.o |
|---|----------------|--------------------------|
| CICKLEAITI | New Line Form | September 12, 202 3/2 |
| | | |
| Click on the This Item Is box | | NO |
| | | No |
| | | Yes |
| | | |
| | * | |
| | | |
| | | |
| Select the appropriate item from the de | ropdown | No |
| | | Yes |
| | | |
| | * | New Line |
| | | WIGIG |
| | | Change Of Pack |
| | | |
| Click on the input field Country of Man | ufacture | No |
| | | Yes |
| | | Newline |
| | * | |
| | | |
| | | |
| | | |
| Enter the country | | No |
| | | Vac |
| | | New Line |
| | ث | INEW LINE |
| |) x | Saved personal info |
| | | United Kingdom |
| | | |

| New Li | ine Form | Septe | mber 12, |
|--|----------|---------------|----------|
| New L | ine Form | | |
| ick on the Product Area box | | | |
| | | Yes | |
| | | New Line | |
| | * | France | |
| | | | |
| | | | |
| | | | |
| | | | |
| elect the appropriate item from the dropdown | | New Line | |
| | * | France | |
| | | | |
| | | | |
| | | Ambient | |
| | | Frozen | |
| | | Chilled | |
| | | Fruit And Veg | |
| ick on the input field Itom Description | | | |
| ick on the input held item Description | | New Line | |
| | * | France | |
| | | Ambient | |
| | | | |
| | | | |
| | | | |
| | | (| |
| iter item description | | New Line | |
| | * | France | |
| | | Ambient | |
| | | d | |
| | | | |
| | | | |

| ClickLoorn | E H Booth & Co Limited | |
|--|------------------------|------------------------------|
| CICKLEAIT | New Line Form | September 12, 202 5/2 |
| | | |
| Click on the input field Pack Size | • * Fr | rance |
| | A | Ambient |
| | C | Croissant |
| | | |
| | | |
| | | |
| Enter the pack size | | |
| | Fr | rance |
| | A | \mbient |
| | C | Croissant |
| | 4 | 4 |
| | | |
| | | |
| Click on the Is Weighted Product box | Am | nbient |
| | Cro | oissant |
| | 4 | |
| | | |
| | | |
| | | |
| | | Q Search Воотнз 🔲 📜 |
| Select the appropriate item from the dro | pdown | rance |
| | A | Ambient |
| | | |
| | Ye | <u>′es</u> |
| | | |
| | | |
| | | |

| | E H Booth & Co Limited | lairey1@booths.co |
|--|------------------------|-------------------------|
| ClickLearn | | u. September 12, 202 |
| | New Line Form | 6/2 |
| Click on the input field Average Weigh | t Cro | issant |
| | 4 | |
| | No | |
| | | |
| | 0.00 |) |
| | 1 | |
| Click on the button Increase value | | |
| | | |
| | | ▼ |
| | | L. |
| | | |
| | | This is th |
| Click on the input field Quantity per Co | | be order |
| Click on the input field Quantity per Ca | 4 4 | |
| | No | |
| | 4 | |
| | 0.00 |) |
| | 1 | |
| | | |
| Enter the quantity per case | 4 | |
| | No | |
| | 4.00 |) |
| | | |
| | 6 | |

| E H Booth | & Co Limited | lairey1@booths.co |
|--|--------------|-------------------------------|
| ClickLearn | | uk. September 12, 2024 |
| New L | ine Form | 7/21 |
| Click on the input field Purchase Multiples | No | • |
| | 4.00 | 4 |
| | 6 | |
| | 1 | |
| | | |
| | | |
| | | |
| Enter the correct number | No | |
| | 4.00 | |
| | 4.00 | • |
| | 6.00 | |
| | | |
| | | |
| | | |
| You can also click on the arrows to change the value | | • |
| - | | |
| | | • |
| | | |
| | | This is the m be ordered i |
| | | value = 10 t |
| | | ordered, this |
| Click on the input field Vendor Item Code | | |
| | 3 | • |
| | | |
| | | |
| | | |
| | cetamol * | • |
| | | |
| | | |

| | E H Booth & Co Limited | lairey1@booth |
|--------------------------------------|------------------------|---------------------------------------|
| ClickLearn | | September 12.2 |
| | New Line Form | , , , , , , , , , , , , , , , , , , , |
| Enter the vendor item code | 3 | |
| | | |
| | | |
| | 1 | 1 |
| | cetamol * | |
| | cetamor | |
| | | |
| Click on the Does Item Contain Parac | etamol box | |
| | | |
| | 12 | 3 |
| | etamol * | |
| | | |
| | | |
| | | |
| Select yes or no from the dropdown | 1 | 23 |
| | cetamol * | |
| | Y | es |
| | Ν | lo |
| | | |
| | | |
| Click on the Buyer box | | |
| · | 12 | 3 |
| | etamol * | |
| | | , |
| | L | |
| | | |
| | | |

| © Click Learn |
|---------------|
|---------------|

| Click on the relevant buyer from the dropdown | | | |
|---|-------------------------------|---|----------|
| | | | |
| | | Emma Booth | |
| | | Haris Deane | |
| | | lain Stanley | _ |
| | | Joanne Hartley | |
| | ice- | Joshua Oldfield | |
| | | Kate Rathbone | _ |
| | Barcode | \Box | |
| | | | |
| Click on the Toxic box | | 123 | |
| | | | |
| | etamol * | No | • |
| | | Joanna Hartlay | • |
| | | | • |
| | | | • |
| | | | H |
| | | | |
| | | | |
| | | | _ |
| | | | |
| Select ves or no from the dropdown | | | |
| Select yes or no from the dropdown | | Joanne Hartley | |
| Select yes or no from the dropdown | | Joanne Hartley | • |
| Select yes or no from the dropdown | | Joanne Hartley | • |
| Select yes or no from the dropdown | | Joanne Hartley Yes | • |
| Select yes or no from the dropdown | | Joanne Hartley Yes No | • |
| Select yes or no from the dropdown | | Joanne Hartley Yes No | • |
| Select yes or no from the dropdown | rice- | Joanne Hartley Yes No | |
| Select yes or no from the dropdown | rice- | Joanne Hartley Yes No | • |
| Select yes or no from the dropdown | rice- Barcode | Joanne Hartley Yes No | • |
| Select yes or no from the dropdown | rice- Barcode | Joanne Hartley Yes No | • |
| Select yes or no from the dropdown | rice- Barcode cetamol * | Joanne Hartley Yes No No No | • |
| Select yes or no from the dropdown | ice- Barcode cetamol * | Joanne Hartley Yes No No No Joanne Hartley | • |
| Select yes or no from the dropdown | rice- Barcode cetamol * | Joanne Hartley Yes No No No Joanne Hartley | • |
| Select yes or no from the dropdown | ice- Barcode | Joanne Hartley Yes No No No Joanne Hartley No | • |
| Select yes or no from the dropdown | rice- Barcode | Joanne Hartley Yes No No No Joanne Hartley No | • |
| Select yes or no from the dropdown | rice- Barcode | Joanne Hartley Yes No No No Joanne Hartley No | • |
| Select yes or no from the dropdown | rice- Barcode | Joanne Hartley Yes No No No Joanne Hartley No | |
| Select yes or no from the dropdown | rice- Barcode cetamol * | Joanne Hartley Yes No No Joanne Hartley No | |

| 0 | Click | Learn |
|---|-------|-------|
| 0 | Click | Learn |

E H Booth & Co Limited

New Line Form

| Click on the correct date. You can also use the arrow | | August 2027 |
|---|-----------------|----------------------|
| buttons to navigate to a different month | | MO TU WE TH FR SA SU |
| | | 29 30 31 1 2 3 4 |
| | | 5 6 7 8 9 10 11 |
| | | 12 13 14 15 16 17 18 |
| | acetamol * | 19 20 21 22 23 24 25 |
| | | 26 27 28 29 30 31 1 |
| | | 2 3 4 5 6 7 8 |
| | | 21 August 2024 |
| Click on the input field Item Barcode | | Joanne Hartley |
| | | |
| | | No |
| | | 22/08/2024 |
| | | |
| | | |
| | ice- | |
| | Barcode | |
| | | |
| Enter the barcode number | | Joanne Hartley |
| | | No |
| | | 22/08/2024 |
| | | 22/06/2024 |
| | | 1 |
| | ice- | |
| | | |
| | Barcode | |
| Click on the checkboxes if appropriate. You can click | allaple | 22/08/2024 |
| again to remove a check from a checkbox | rcode | |
| | a itam baya a l | |
| | led barcode | price- |
| | es Not Require | e Barcode |
| | ase Barcode | |
| | | Boo Search Boo |
| | | Search bot |

| | E H Booth & Co Limit | ted lairey1@booths.c |
|--|----------------------|-------------------------|
| ClickLearn | | u. September 12, 202 |
| | New Line Form | 11/2 |
| Click on the input field Outer Case Barco | de | 22/08/2024 |
| | | |
| | ice- | |
| | Barcode | |
| | | |
| | | |
| | | Q Search BOOTHS 🔲 📜 |
| Enter relevant text | | 22/08/2024 |
| | | |
| | ice- | |
| | Barcode | |
| | | 1 |
| | | |
| | | Q Search BOOTHS |
| Click on the input field Pallet Case Barco | de ^{fice-} | |
| | Barcode | |
| | | 12345 |
| | | |
| | | |
| | | |
| | tice | |
| Enter relevant text | ice- | |
| | Barcode | \Box |
| | | 12345 |
| | | 1 |
| | | |
| | | |
| | | · |

| E H Booth & Co Limited | | lairey1@booth |
|--|---------------|-----------------|
| CICKLEAIT | New Line Form | September 12, 2 |
| Click on the input field GTIN Number | | |
| | Barcode | |
| | 12345 | |
| | 123456 | |
| | | |
| | | |
| | | |
| Enter relevant text | Barcode | |
| | 12345 | |
| | 123456 | |
| | | |
| | | |
| | | |
| Click on the input field Common Itom Num | | |
| Click of the input field Common terr Num | 12345 | |
| | 123456 | |
| | 123 | |
| | | |
| | | |
| | ar * | |
| Enter relevant text | 12345 | O Coarch Rootus |
| | 123456 | |
| | 123450 | |
| | 123 | |
| | | |
| | | |
| | ar * | |

| EI | H Booth & Co Limited | | lairey1@booths.co |
|---|----------------------|----------|---------------------------|
| ClickLearn | | | ul. 2024 September 12, |
| | New Line Form | | 13/2 |
| Click on the input field Alcohol Percentage | | 12343 | |
| | | 123456 | |
| | | 123 | |
| | | 123 | |
| | | | |
| | ar * | | |
| | | Q Search | воотна 🔲 📒 |
| Enter the text 0 . | | 12343 | |
| | | 123456 | |
| | | 123 | |
| | | 123 | |
| | | 0 | |
| | ar * | | |
| | | Q Search | воотна |
| Click on the High in Fat, Salt or Sugar box | | 123 | |
| | | 123 | |
| | | 0 | |
| | * | | |
| | | | |
| | | | |
| | | | |
| Select Yes or No from the dropdown | | 123 | |
| | | 0.00 | |
| | ar * | | |
| | | Yes | |
| | | No | |
| | | | |
| | | | |

| E H Booth & Co Limited | | ed | lairey1@booths.co | |
|---|---------------|------|--------------------|--|
| | low Line Form | | September 12, 2024 | |
| IN IN | | | 14/21 | |
| Click on the Age Restricted box | | 0.00 | | |
| | r * | Yes | | |
| | | | | |
| | | | | |
| | | | | |
| | _ife | | | |
| Select yes or no from the dropdown | | | | |
| | | | | |
| | | | | |
| | | Yes | | |
| | Life | No | | |
| | | | | |
| | | | | |
| Click on the Shelf Life box | 31 | res | | |
| | | | | |
| | | Yes | | |
| | | | | |
| | Life | | | |
| | | | | |
| You can enter text or click on the buttons to cha | nge | | | |
| the value | | | is in scope | |
| | | | status | |
| | | | | |
| | | | Shelf life o | |
| | | | Item does | |
| | | | | |

| ClickLearn | E H Booth & Co Limited earn New Line Form | | | lairey1@booths.co .uk September 12, 2024 15/21 | |
|--|---|----------------------------------|------------------------------------|---|--|
| Check the checkbox if applicable | 51 fe | tricted * e * t Require Sh | elf Life | Yes 4 | |
| Click on the Is this Product box | .i | fe | | C Saarch Bo | |
| | | | | • | |
| Select appropriate item from the dropdow | /n _i | fe | | | |
| | | | DPD Duty Deferred Ex Cellars | • | |
| Click on VAT Percent box | | | | ▼ | |
| | þ | rice | | | |

| Click Loarn | | 4 | lairey 1@bootr |
|---|-----------------|-----------|----------------|
| CICKLEAITI | Now Line Form | | September 12, |
| | | | |
| Select appropriate item from the dropdown | n | \square | |
| | | | |
| | | | |
| | | 0.0% | |
| | Price | 5.0% | |
| | | 7.0% | |
| | | 9.0% | |
| | | 12.5% | |
| Click on the input field RRP | | | |
| | | | |
| | | | |
| | | 5.0% | |
| | | | |
| | Price | | |
| | | | |
| | | | |
| Enter relevant text | | | |
| | | \square | |
| | | 5.0% | |
| | | 2 | |
| | | | |
| | Price | | |
| | | | |
| Check the checkbox if applicable | | | |
| | cent * | 5 | 0% |
| | | 2 | |
| | | 3 | .00 |
| | ot Require Sale | s Price | |
| | :e * | | |
| | | | |

E H Booth & Co Limited

lairey1@booths.co

| E H Boot | E H Booth & Co Limited | | lairey1@booths.co | |
|---|------------------------|----------|--------------------|--|
| ClickLearn | | | September 12, 2024 | |
| New | Line Form | | 17/21 | |
| Click on the input field List Price | | 5.0% | | |
| | | £30.00 | | |
| | Price | \Box | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Enter the list price | | 5.0% | | |
| | | £30.00 | | |
| | Price | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Click on List Price UOM | | 130.00 | | |
| | Price | | | |
| | | | | |
| | | 30 | | |
| | | | • | |
| | | | | |
| | e | | | |
| Select Per Case or Per Kilo from the dropdown | | | | |
| | | £30.00 | | |
| | | | | |
| | | | | |
| | | Per Case | | |
| | se | | | |
| | | | | |

| E H Booth & Co Limited | | lairey1@booths.co |
|--|------------------------|--------------------|
| ClickLearn | Now Line Form | September 12, 2024 |
| | New Line Form | 10/21 |
| Click on the button Details for unit measureme | nts | |
| | | |
| | | DETAILS |
| | | DETAILS |
| Click on the input field Unit Height | cromit/Add/vcn_ccoos r | |
| | | |
| | UNIT MEASUREMENTS | × |
| | UNIT HEIGHT (mm) | 0.00 |
| | UNIT WIDTH (mm) | 0.00 |
| Enter relevant measurement | F0111/740/461_220051 | |
| | UNIT MEASUREMENTS | × |
| | UNIT HEIGHT (mm) | \$ |
| | UNIT WIDTH (mm) | 0.00 |
| Click on the input field Unit Width | | ~ |
| | UNIT HEIGHT (mm) | 50 |
| | UNIT WIDTH (mm) | 0.00 |
| | UNIT DEPTH (mm) | 0.00 |

| ClickLoorp | E H Booth & Co Limited | lairey1@booths.cc | |
|--------------------------------------|------------------------|-----------------------------|--|
| CIICKLEATT | New Line Form | September 12, 2024 19/21 | |
| Enter relevant measurement | | | |
| | UNIT HEIGHT (mm) | 50.00 | |
| | UNIT WIDTH (mm) | 1 | |
| | UNIT DEPTH (mm) | 0.00 | |
| Click on the input field Unit Depth | | 20.00 | |
| | UNIT WIDTH (mm) | 100 | |
| | UNIT DEPTH (mm) | 0.00 | |
| | UNIT WEIGHT (g) | 0.00 | |
| Enter relevant measurement | | 50.00 | |
| | UNIT WIDTH (mm) | 100.00 | |
| | UNIT DEPTH (mm) | 1 | |
| | UNIT WEIGHT (g) | 0.00 | |
| Click on the input field Unit Weight | | 100.00 | |
| | UNIT DEPTH (mm) | 150 | |
| | UNIT WEIGHT (g) | 0.00 | |
| | | | |
| | | CLOSE | |



| Enter relevant weight | in grams and click close |
|-----------------------|--------------------------|
|-----------------------|--------------------------|

| CLOSE |
|-------|
| |

You can repeat these steps for Case Measurements, Layer Measurements, Pallet Measurements and SRP Measurements as needed

| Click on the button Details for Consumer Retail Packaging | | By ticking this box you are decla no consumer packaging within t to be declared in line with the 'F Responsibility Obligations (Pack Regulations 2007' (as amended) DETAILS | | |
|--|------------------------------------|--|--|--|
| Click on the input field for a material | | | | |
| | 400 | | | |
| | NSUMER RETAIL PACKAGING | | | |
| | | | | |
| | LUMINIUM (g) | | | |
| | | | | |
| | TEEL (g) | | | |
| | | | | |
| Enter the relevant weight | osico.net/newEineroim/nad/ven_2200 | 51 | | |
| | 400 | 100- | | |
| | NSUMER RETAIL PACKAGING | | | |
| | | | | |
| | LUMINIUM (g) | | | |
| | TEEL (a) | | | |
| | (9) | | | |
| You can repeat these steps for Case Packaging | | | | |

| | E H Booth & Co Limited | | lairey1@booths.co | | |
|--|------------------------|--|--|--|--|
| ClickLearn | | | | Septerr | uk 12, 2024 nber 12, |
| | | | 21/21 | | |
| Click on the Additional Comments box | | | Aluminium: 200g | 9 | |
| | | | | | |
| | | | | | |
| | | | | | |
| Enter relevant text | | | Aluminium: 200 | 9 | |
| | | | Л | | |
| Click on Select files and choose a file if | needed | al Comments | | Test new line | |
| | | ng Information | | Select files | Drop fil |
| | | SAVE FOR LA | TER SUBMIT | | |
| Click on the button Submit | | Supporting Ir | nformation | Sel | ect files |
| | | CLOSE | SAVE FOR LATER | SUBMIT | |
| | | TICE: The system you a st be safeguarded stric h obligations could res | re accessing includes in tly in accordance with a ult in revocation of you | formation and data that pplicable Booths policies r ability to access such i | is proprietary and confiden s, your legal agreements, or nformation or data, termina |